

Newcastle City Council Job Description



Post Title: Director of Housing and Communities

Grade: Director

Responsible to: Chief Executive

Responsible for: Directorate Staff

Job Purpose:

- To assist the Chief Executive in ensuring the Cabinet's political vision and priorities are translated into delivery and its values are embedded at all levels of the organisation, with a particular focus on Housing & Communities.

Principal Accountabilities

1. To contribute to meeting the Council's priorities by ensuring the delivery of quality, consistent and value for money services through effective service and business planning, budget and performance management.
2. To drive the agenda for improving the outcomes for tenants, service users and residents, optimising efficiencies in collaborative working.
3. To ensure effective delivery, monitoring and review of all housing landlord services to ensure that they are high quality and responsive, meet the demands and aspirations of tenants and service users, whilst delivering value for money, compliance with best practice, and meeting regulatory and statutory requirements.
4. To contribute to meeting political and financial objectives by leading and encouraging the innovation of service delivery methods and improvements through active engagement with councillors, employees, housing providers, trade unions, tenants, service users, communities, health partners, and businesses to improve outcomes.
5. To lead, develop and empower colleagues to support their personal achievement and contribution to the delivery of the Council's objectives.
6. To contribute to the development of effective partnerships locally, regionally, nationally and internationally to ensure the delivery of Council priorities.

7. To fulfil the statutory functions of the Director of Housing & Community Services and be principal adviser to the Council and lead on strategy in this area.
8. To promote social inclusion, wellbeing and a whole systems approach to housing provision in the city
10. To ensure that the Council fulfils its' statutory duties to safeguard tenants, homeless people, refugees and asylum seekers.
11. To represent the Council as may be required.
12. To carry out specific corporate roles and assignments and such other duties as appropriate in the role.