

**Newcastle City Council
Job Description**



Post Title: Director of Children, Education and Skills

Grade: Single salary point within the range £120,030 - £135,092.
Progression within the range is subject to performance as assessed by the CX in consultation with the Leader of Council.

Responsible to: Chief Executive

Responsible for: Directorate staff

Job Purpose:

- To assist the Chief Executive in ensuring the Cabinet's political vision and priorities are translated into delivery and its values are embedded at all levels of the organisation, with a particular focus on Children, Early Help, Education & Skills.
- To work in partnership with others to ensure we have joined up plans to improve the outcomes for Children and Young People, and Adult learners that will support the most vulnerable, tackle inequalities, reflecting their needs and support all residents to fulfil their true potential.

Principal Accountabilities

1. To play a full and supportive role as a member of the Council's Directors' Team and contribute to meeting the Council's priorities by ensuring the delivery of quality, consistent and value for money services through effective service and business planning, budget and performance management.
2. To provide clear and effective leadership, including vision and strategic direction, to secure high performance and improved outcomes for children, young people and adult learners.
3. To contribute to meeting political and financial objectives by leading and encouraging the innovation of service delivery methods and improvements through active engagement with councillors, staff, schools & academies, trade unions, service users, communities, health and voluntary sector partners, providers and businesses to improve outcomes.
4. To lead, develop and empower staff to support their personal development and contribution to the delivery of the Council's objectives.

5. To contribute to the development of effective partnerships locally, regionally, nationally and internationally to ensure the delivery of Council priorities.
6. To ensure the assessment of local need and the provision, commissioning and supply of social care, education and adult learning services in the city meet statutory requirements and tackle inequalities across the City, maximising the opportunities to improve outcomes and for all residents to lead fulfilling lives and realise their potential, health and wellbeing.
7. To fulfil the statutory functions of the Director of Children's Services and be principal adviser to the Council and lead on strategy in this area and to ensure that the Council fulfils its' statutory duties to safeguard children, young people and vulnerable adult learners.
8. To promote social inclusion, wellbeing and a whole systems approach to social care for Children and Young People.
9. To represent the Council as may be required.
10. To carry out specific corporate roles and assignments and such other duties as appropriate in the role.